

The regular monthly meeting of the Manistee Township Board was held on Thursday, June 13, 2013 at 7:30 P.M. at the Manistee Township Hall. Board members present were John W. Anderson, Dennis R. Bjorkquist, John M Dontz, Connie L Smith, and Joy Hutchinson. Also present were Zoning Administrator Guy E Finout III, Charles Gregg, Clara Kraus Saari, Keith Brown of PEG, Dan Revolt, Chuck Barron Assistant Fire Chief, Ron Purgiel, Frank Post, Tom Johnson, Carol Padden.

The meeting was called to order by Supervisor John W. Anderson with the pledge to the United States flag.

The Budget hearing brought discussion. On a motion by Dontz seconded by Bjorkquist The budget was approved: Roll Call vote Dontz yes; Bjorkquist yes; Smith no; Hutchinson yes; Anderson yes. ***See below for minutes from budget hearing.**

On a motion by Bjorkquist seconded by Dontz the meeting was adjourned until 7:30 for the regular meeting.

Supervisor opened the regular meeting with the pledge of allegiance.

On a motion by Bjorkquist seconded by Dontz the minutes of the May meeting were approved as printed. Motion Carried

The minutes of the May 9, 2013 Manistee Township Board meeting were provided. It was moved by Bjorkquist, seconded by Dontz to approve the minutes as provided. All voting in favor. Motion carried.

Treasurer Smith gave the financial report for the month of May. The receipts were \$40,629.02, expenditures were \$23,204.66 leaving a balance of \$313,502.22 in the General Fund as of May 31, 2013. It was moved by Dontz seconded by Bjorkquist to accept the Treasurers report as presented. All voting in favor. Motion carried.

Correspondence was received from various sources and given to each board member to read and initial.

Guy E Finout III, Zoning Administrator stated the planning commission approved the site plan from Meijer with conditions. Permits are needed before a land use permit can be issued. He had 2 receipts, one for a land division and one for an addition. The sewer agreement is close to being completed. The Bar Lake Improvement Board wants to do a feasibility study and would like to borrow money to complete it. They have not yet established a district or an association. On a motion by Bjorkquist seconded by Dontz it was decided to postpone action on the request. All voting in favor. Motion Carried

The Manistee Township Fire Department held four training sessions, and responded to 13 fire/medical runs during the month of May. They had 2 work sessions. Total man hours 351. Station is moving along nicely. They are working on a 50/50 DNR Grant.

The meetings are being held at the township hall until further notice. Clara Saari thanked the firemen for their many hours.

Liquor Inspector Bjorkquist reported that Insta-launch and the Heathlands are open for the year.

Bjorkquist reported on the Revenue Sharing Board not having the funds for the grants as in the past and that made giving the grants more difficult. The deadline for Cycle 2 requests is September 6, 2013.

The request from Superior energy was postponed on a motion by Dontz, seconded by Smith to check the changes in the agreement. All voting in favor. Motion Carried

On a motion by Dontz seconded by Bjorkquist it was decided by re-affirm the MTA Principles of Governance. All voting in favor. Motion Carried

On a motion by Bjorkquist seconded by Dontz the Budget was adopted. A roll call vote showed Bjorkquist yes, Dontz yes, Smith no, Hutchinson yes, Anderson yes. *

Resolutions to Establish Township Officers Salary

Be it Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be it Resolved, that as of July 1, 2013, the salaries of the Manistee Township Board members shall be, for the 2013/2014 fiscal year as follows:

Supervisor:	\$12,300.00	(increase of \$300.00 for the year)
Clerk:	\$16,460.00	(increase of \$240.00 for the year)
Treasurer:	\$15,800.00	(increase of \$300.00 for the year)
Trustees:	\$ 3,000.00	(increase of \$180.00 for the year)

The foregoing resolution offered by board member Dontz

Seconded by board member Bjorkquist

At the regular Manistee Township Board Meeting held June 13, 2013, upon a roll call vote, the following voted:

Aye: Bjorkquist, Dontz, Hutchinson, Smith and Anderson

Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the thirteenth day of June 2013.

I, Joy E. Hutchinson, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at

the regular meeting of the Manistee Township Board, and a true and correct copy is included in the June 13, 2013 Manistee Township Board Minutes.

Joy E. Hutchinson
Manistee Township Clerk

Supervisor Anderson reported that the Board of Review will meet July 16, 2013 for Errors and Omissions.

The current bills for the month of May were presented. It was moved by Dontz, seconded by Bjorkquist to pay the bills as they are received for the month of June . All voting in favor. Motion carried.

A concerned citizen, Carol Padden, spoke of concerns at the Bar Lake outlet. Cars parked where they should not be, also about a handicapped child riding a bicycle and how people in the area are not cautious. She would like to see signs put up telling of the child. Supervisor Anderson told her he would talk to the Road Commission manager to see what could be done.

The **Manistee County Chapter of the Michigan Townships Association** will meet at the Cleon Township Hall, on June 26, 2013, at 7:00 P.M.

The next regular monthly meeting of the **Manistee Township Zoning Appeals Board** will be held on **Tuesday, July 2, 2013 at 7:00 P.M.** at the Manistee Township Hall, 410 Holden Street, if there is a scheduled meeting.

The next regular monthly meeting of the **Manistee Township Planning Commission** will be held on **Tuesday, July 2, 2013, due to the holiday, at 7:00 P.M.** at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the **Manistee Township Board** will be held on the second **Thursday, July 11, 2013, at 7:30 P.M.** at the Manistee Township Hall, 410 Holden Street.

There being no further business to come before the board, it was moved by Bjorkquist seconded by Dontz to adjourn the meeting at 8:30 P.M. All voting in favor. Motion carried.

Respectfully submitted,

Joy Hutchinson
Manistee Township Clerk

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Excerpt from the June 13, 2013 minutes, for Truth in Taxation purposes

The July 1, 2013 through June 30, 2014 budget was discussed. It was moved by Dontz, seconded by Bjorkquist to adopt the following resolution to Adopt and Appropriate the July 1, 2013 through June 30, 2014 Budget. Dontz, Bjorkquist, Hutchinson and Anderson voting in favor. Smith opposed. Motion carried.

GENERAL APPROPRIATIONS ACT MANISTEE TOWNSHIP

This is an ordinance to establish a General Appropriations Act for Manistee Township; to define the powers and duties of the Manistee Township Officers in relation to the administration of the budget.

The Board of Trustees of Manistee Township ordains:

This ordinance will be known as the Manistee Township General Appropriations Act.

The Supervisor will be the chief administrative officer and will perform the duties of the chief administrative officer enumerated in this Act.

The Clerk will be the fiscal officer and will perform the duties of the fiscal officer as enumerated in this Act.

Pursuant to MCLA 141.412: MCLA 141.413 Notice of a Public Hearing on the proposed budget was published in the News Advocate a newspaper of general circulation on May 3, 2013, and a Public Hearing on the proposed budget was held on May 9, 2013.

Estimated township General Fund revenues for the fiscal year of 2013-2014 including a proposed allocated millage of 1.500 mills: will total approximately \$125,000.00.

The Manistee Township Board will cause to be levied and collected the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to 1.500 mills as set forth by the tax allocation board.

Estimated township General Fund expenditures for the fiscal year of 2013-2014 for various activities are listed by account in the 2013-2014 Manistee Township proposed budget.

The 2013-2014 General Fund Budget of Manistee Township is hereby adopted by reference, with revenues and activity expenditures as indicated in the 2013-2014 proposed budget.

The Chief Administrative Officer will have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000.00. The Board will be notified at its next meeting of any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior board approval.

Motion made by Dontz, seconded by Bjorkquist to adopt the foregoing ordinance. Upon roll call vote, Dontz, Bjorkquist, Hutchinson, and Anderson voting in favor. Smith opposed. The Supervisor declared the motion carried and the ordinance is duly adopted on the 13 day of June 2013.

Joy Hutchinson

Following the reading of the budget a motion was made by Dontz seconded by Bjorkquist that we adopt the budget and allocate 1.50 as the millage to be levied. Roll Call vote: Bjorkquist YES, Dontz YES, Smith NO, Hutchinson YES, Anderson YES.