

The regular monthly meeting of the Manistee Township Board was held on Thursday, June 12, 2014 at 7:30 P.M., at the Manistee Township Hall. Board members present were Dennis R. Bjorkquist, John M Dontz, Connie L Jankweitz, and Deputy Clerk M. Rebecca Dinsen. Anderson and Hutchinson absent. Also present was Zoning Administrator Guy E Finout, County Commissioner Jeff Dontz, Fire Chief Chuck Barron, Duane Anderson, Tom Johnson, Dan Revolt, Larry Krusniak, Daniel Jach, Anthony Ganss, and Keith Brown.

The meeting was called to order by Deputy Clerk Dinsen, and turned over to Deputy Supervisor Dennis R Bjorkquist. All attending stood and opened with the pledge to the United States flag.

The minutes of the May 8, 2014 Manistee Township Board meeting were provided. It was moved by Dontz, seconded by Jankweitz to approve the minutes as provided. All voting in favor. Anderson and Hutchinson absent. Motion carried.

Treasurer Jankweitz gave the financial report for the month of May. The receipts were \$38,546.77; expenditures were \$28,808.88, leaving a balance of \$224,938.94 in the General Fund as of June 1, 2014. It was moved by Dontz seconded by Bjorkquist to accept the Treasurers report as presented. All voting in favor. . Anderson and Hutchinson absent. Motion carried.

The approved minutes of the March 6, 2014 Manistee Township Planning Commission meeting were presented to each board member, accepted, and placed on file.

Correspondence was received from various sources and given to each board member in their meeting packet

Daniel Jach of Piney Road had several questions on the Bar Lake Improvement Board. He was directed to come to the Bar Lake Improvement Board meeting on Monday, June 16, 2014, at 7:00 PM.

County Commissioner Jeff Dontz stated the county gave approval to the Brownfield District at the former Kennedy School. The school is scheduled to be developed into an adult care home. The County Commissioners toured the Manistee County Library and understand the need for renovations and repairs.

Zoning Administrator Guy Finout had five receipts during the month of May. Two of those receipts were for new homes. There is interest in a small platted subdivision in an area west of Lakeshore Road and north of Birchwood Road. The Manistee Township Appeal Board will meet on Monday, June 30, 2014 at 7:00 PM, and the Planning Commission will meet on Tuesday, July 1, 2014 at 7:00 P.M. This is a change for both boards, from the usual dates.

Fire Chief Chuck Barron stated the Manistee Township Fire Department held six training & meeting sessions. They responded to five fire and fourteen medical runs during the month of May. There were 30 burning permits issued for the month of May. The Department is exploring options on a new or quite new pumper truck to replace a unit that has aged out. There is also discussion on a fire training site that would be built with shipping containers. The structure would be 40 feet long, 16 feet high on one side, and eight feet high on the other side. It is in the conceptual stage and permits would need to be secured, as well as a check of township liability insurance.

Liquor Inspector Bjorkquist stated there have been no significant changes to any liquor licenses during the month of May

Bjorkquist stated the Little River Revenue Sharing Board met recently and dispersed Stage 1 of 2014 grants.

The July 1, 2014 through June 30, 2015 budget was discussed. It was moved by Jankweitz, seconded by Dontz to adopt the following resolution to Adopt and Appropriate the July 1, 2014 through June 30, 2015 Budget. Dontz, Bjorkquist, and Jankweitz voting in favor. Anderson and Hutchinson absent. Motion carried.

**GENERAL APPROPRIATIONS ACT
MANISTEE TOWNSHIP**

This is an ordinance to establish a General Appropriations Act for Manistee Township; to define the powers and duties of the Manistee Township Officers in relation to the administration of the budget.

The Board of Trustees of Manistee Township ordains:

This ordinance will be known as the Manistee Township General Appropriations Act.

The Supervisor will be the chief administrative officer and will perform the duties of the chief administrative officer enumerated in this Act.

The Clerk will be the fiscal officer and will perform the duties of the fiscal officer as enumerated in this Act.

Pursuant to MCLA 141.412: MCLA 141.413 Notice of a Public Hearing on the proposed budget was published in the News Advocate a newspaper of general circulation on May 2, 2014, and a Public Hearing on the proposed budget was held on May 8, 2014.

Estimated township General Fund revenues for the fiscal year of 2014-2015 including a proposed allocated millage of 1.500 mills: will total approximately \$125,000.00.

The Manistee Township Board will cause to be levied and collected the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to 1.500 mills as set forth by the tax allocation board.

Estimated township General Fund expenditures for the fiscal year of 2014-2015 for various activities are listed by account in the 2014-2015 Manistee Townships proposed budget.

The 2014-2015 General Fund Budget of Manistee Township is hereby adopted by reference, with revenues and activity expenditures as indicated in the 2014-2015 proposed budget.

The Chief Administrative Officer will have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000.00. The Board will be notified at its next meeting of any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior board approval.

Motion made by Dontz, seconded by Jankweitz to adopt the foregoing ordinance. Upon roll call vote, Dontz, Bjorkquist, and Jankweitz. voting in favor. Anderson and Hutchinson absent. The Deputy Supervisor declared the motion carried and the ordinance is duly adopted on the 12 day of June 2014.

M Rebecca Dinsen, Deputy Clerk

I, M Rebecca Dinsen, the duly appointed and acting Deputy Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the June 12, 2014 Manistee Township Board minutes.

M Rebecca Dinsen

Manistee Township Deputy Clerk

Resolutions to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of July 1, 2014, the salaries of the Manistee Township Board members shall be, for the 2014/2015 fiscal year and be as follows:

Supervisor \$ 12,300.00
Clerk: \$ 18,000.00
Treasurer: \$ 18,000.00
Trustees: \$ 300.00 per month

The foregoing resolution offered by board member Dontz, seconded by board member Jankweitz

At the regular Manistee Township Board meeting held June 12, 2014, upon a roll call vote, the following voted:

Bjorkquist, Dontz, and Jankweitz voting in favor. Hutchinson and Anderson absent

The Deputy Supervisor declared the motion carried and the resolution is duly adopted on the twelfth day of June 2014.

I, M Rebecca Dinsen, the duly appointed and acting Deputy Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the June 12, 2014 Manistee Township Board minutes.

M Rebecca Dinsen
Manistee Township Deputy Clerk

Following the Adoption and Appropriation of the Budget a motion was made by Dontz seconded by Jankweitz that we adopt the allocated millage of 1.50 mills as the millage to be levied, in Manistee Township on the Winter 2014/2015 Tax Bills. Bjorkquist, Dontz, and Jankweitz voting in favor. Anderson and Hutchinson absent. Motion carried.

Board members attended the McGuineas Drain Determination meeting. The necessity for the repair of the Drain was determined to be valid. The next step will be the determination of a special assessment district to pay for the repair or replacement of the drain. Legal counsel for Manistee Township has determined the time for an appeal of this process will be at the time of the establishment of a special assessment district, for the financing of the repair or replacement of the drain.

The township resolution of support for the Brownfield District for the former Kennedy School was approved at the May Township Board meeting, contingent on the legal advice of counsel. No response has been received at this point.

Bjorkquist is still working with the DEQ for the reimbursement of the Bridge Street Boat Launch project.

In new business, Dontz reported the joint project with the Little River Band for sewer is coming together, and will be completed in the spring of 2015. There was a question about permitting on non-tribal land that has been resolved. They are waiting for communication from the City of Manistee on water rates.

Jankweitz has some figures together on the amount available toward the purchase of a new fire truck. She will have a better perspective after the close of this fiscal year. Fire Chief Barron stated the Fire Department needs a new or slightly used pumper truck, because of age requirements on equipment.

Due to the death of Dennis Switalski, long time Planning Commission member, Supervisor Anderson has appointed Duane Anderson to fill the unexpired term. Duane Anderson's term on the Planning Commission will run through April 30, 2017. It was moved by Dontz, supported by Jankweitz to approve the appointment of Duane Anderson to the Manistee Township Planning Commission. Bjorkquist, Dontz, and Jankweitz voting in favor. Anderson and Hutchinson absent. Motion carried.

The current bills in the amount of \$31,854.42 for the month of June were presented.

It was moved by Dontz, seconded by Jankweitz to pay the bills as they are received for the month of June. Bjorkquist, Dontz, and Jankweitz voting in favor. Anderson and Hutchinson absent. Motion carried.

The **Manistee County Chapter of the Michigan Townships Association** will meet at the **Pleasanton Township Hall** on **Wednesday, June 25, 2014, at 7:00 P.M.**

The next regular monthly meeting of the **Manistee Township Zoning Appeals Board** will be held on **Monday, June 30, 2014 at 7:00 P.M.** at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the **Manistee Township Planning Commission** will be held on **Wednesday, July 1, 2014 at 7:00 P.M.** at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the **Manistee Township Board** will be held on the second **Thursday, July 10, 2014, at 7:30 P.M.** at the Manistee Township Hall, 410 Holden Street.

The next regular meeting of the **Bar Lake Improvement Board** will be held on **Monday, June 16, 2014 at 7:00 PM** at the Manistee Township Hall.

In public comment Anthony Ganss stated he is still having problems with neighborhood dogs barking. He asked that he get some relief from the township. It was suggested he continue to call the Sheriff Department.

There being no further business to come before the board, it was moved by Dontz seconded by Jankweitz to adjourn the meeting at 8:25 P.M. Bjorkquist, Dontz, and Jankweitz voting in favor. Anderson and Hutchinson absent. Motion carried.
Respectfully submitted,

M. Rebecca Dinsen, CMC
Manistee Township Deputy Clerk