

The regular monthly meeting of the Manistee Township Board was held on Wednesday May 15, 2015 at 7:30 P.M., at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Fire Chief Chuck Barron, Asst. Chief Tom Johnson, Deputy Clerk Karen Clouse, Dan Revolt, Meijer Store Manager Ken Babcock, Bar Lake Association members Sara Tucker and Jim Snoeyink and, Keith Brown with PEG.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and opened with the pledge to the United States flag.

Minutes of the April 14, 2015 Manistee Township Board Meeting were provided. Trustee John Dontz made the motion to approve the minutes as written, seconded by Treasurer Connie Jankwietz. All in favor, motion carried.

Minutes of the April 23, 2015 Manistee Township Board Special Meeting were provided. Trustee Dontz made the motion to approve as written, seconded by Trustee Guy Finout. All in favor, motion carried.

Minutes of the May 7, 2015 Manistee Township Board Special Meeting were provided. Trustee Dontz made the motion to approve as written, seconded by Treasurer Jankwietz. All in favor, motion carried.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2015. The receipts were \$1,716.75; expenditures were \$43,478.64, leaving a balance of \$246,576.55 in the General Fund as of April 30, 2015. Motion was made by Trustee Dontz to approve the Treasurer's report as presented, seconded by Trustee Finout. All voted in favor, motion carried.

Manistee Township Planning Commission met April 16, 2015 and May 7, 2015. Minutes were not available for the Board packet. Trustee Finout stated minutes will be available.

Manistee Township Zoning Appeals Board did not have a meeting in April.

After review of the Board's packet, Clerk Dianne Taylor stated the Manistee Conservation District flyer had an incorrect date on it for the Hazardous Waste Cleanup. The date for the hazardous waste cleanup is Saturday, August 15, 2015 not August 16, 2015 as indicated on the brochure. A new brochure is being produced by the MCD and will be distributed as soon as possible.

Supervisor Bjorkquist asked if anyone had anything to bring to the Board. Manistee Township/Bar Lake resident Sara Tucker asked to address the board. Ms. Tucker

introduced herself as the President of the newly formed Bar Lake Association. Ms. Tucker expressed concern with how the removal of sand at the Bar Lake Outlet is being handled. She stated the sand is getting excessive on the east side of the road and spilling over into Bar Lake. The excess sand is making bicycling and walking dangerous on that side of the road. Vehicles are blinded by the banks of sand on the east side of the road, which when combined with speed and the way people are parking their vehicles, is making for a dangerous situation. Ms. Tucker is bringing this to the board's attention and requesting assistance from the Township to resolve this matter. Supervisor Bjorkquist stated these issues have been brought to the board's attention previously by the Bar Lake Improvement Board. The Manistee County Road Commission is in charge of handling sand movement after the winter. The Township has already been in contact with the MCRC, and the DEQ. Both have stated the sand cannot be pushed back into Lake Michigan. It was suggested that perhaps the Bar Lake Association members would like to address the sand issues directly with the DEQ and MCRC as well. Ms. Tucker requested names and phone numbers and thanked the board for their time and consideration in this matter.

Mr. Ken Babcock, Meijer Store Manager, took this opportunity to introduce himself to the board and to thank them for all of the hard work that was provided for getting the new Meijer store built in Manistee Township.

No other items were brought to the Board at this time.

County Commissioner Jeff Dontz was not available to give the County Commissioner report.

Trustee Finout, as Zoning Adm, reported on the activity in the Zoning office for April. There was a request for one (1) land use permit for demolition and he had three (3) requests for land division on his desk. No complaints were made.

Fire Chief Chuck Barron reported 9 meetings and/or training sessions were held; 26 medical runs, 6 fire runs in April. They had 488 billable hours with 339 for personnel, 63 of those for the Fire Chief and 86 for the office. 7 burn permits were issued, but he reminds all residents to check the weather prior to burning. Dan Lijewski and Dan Revolt are the firemen to contact for a burn permit. More fire hose that had been ordered with monies from grants has arrived. Fire Department is still requesting monies from the Revenue Sharing Board for additional equipment. Driver's training is still ongoing for the ladder truck; #131 had brake work completed; #135 had brakes replaced. General cleaning and organizing is ongoing. Training occurred with all area fire departments and WSMC at Blacker Airport on May 9, 2015. All training classes have been completed and the department is possibly hosting propane training for August. Results from the Risk Management audit indicated some issues to reconcile within the department but, all in all, still a good report and none of the issues interfere with the overall functionality of the department.

Supervisor Bjorkquist, as Liquor Inspector, stated Insta-launch and the Heathlands are now open for the season.

Oak Prison Quarterly Report was not available.

Revenue Sharing Board Awards meeting has been changed to June 1, 2015 at 5:00pm at the Manistee Township Hall.

Clerk Taylor presented an Elections Report from the May 5, 2015 Special Election. The Township has 2,564 registered voters. 363 Absentee Ballots were sent out, 347 AV ballots were returned, and 521 residents voted in person. A total of 868 residents voted. The Clerk, Deputy Clerk, and office administration put in 151 hours of preparing for the election, with an additional 123 hours accumulated on the day of the election by office staff and election workers. Supervisor Bjorkquist extended his thanks to all for the good work.

Clerk Taylor presented an update from the Annual Trash Collection held on Saturday, May 9, 2015. 100 resident households participated filling 1.5 metal dumpsters and 7 trash dumpsters. Nine (9) scouts from Boy Scout Troop #167 volunteered their time, along with Troop Leaders Bobby Robles and Todd Carter. Clerk Taylor reminded residents that they are allowed two (2) 30 gallon bags per household for regular weekly pick-up and only lawn clippings and leaves are to be dumped into the grass dumpster located at the Fire Hall; please, no trash, garbage, carpet or trees in the grass dumpster.

Under unfinished business, the status of the Cromer/McGuinness Drain was discussed. The last Drain Commission meeting was April 23, 2015 and it is believed the commission meets the 4th Thursday of every month. At last update, repairing the North 800 feet of the drain was being proposed two (2) ways; either a plastic sleeve within the current pipe or a new pipe made out of plastic. A list of residents that will be affected was requested. Treasurer Jankwietz took this opportunity to remind the residents that assessments on properties are special monies that are collected at the Township, but by Statue, the money goes to the County Treasurer and the decision on how that money is distributed is made by the County Treasurer.

At the April 16, 2015 Planning Commission meeting, the Proposed Dahm Ordinance Fee Split was agreed upon as a 50/50 cost only split between Mr. Dahm and Manistee Township. Trustee Finout explained that, per the planning commission, Mr. Dahm is responsible for the 750.00 Ordinance Origination Fee plus 50% of the costs incurred for the ordinance to be written, reviewed by counsel, and advertised. The planning commission felt this was a fair split and that it was a one-time occurrence resulting from unusual circumstances. Trustee Finout made a motion to split the ordinance costs

(only) 50/50 with Mr. Dahm per planning commission recommendation. Seconded by Trustee Dontz. All in favor. Motion carried.

An updated WSMC Memorandum of Understanding specifying only the banquet hall as an Emergency Location Site for WSMC has not been received as yet from Tina Miller, Emergency Services Manager for WSMC. The matter tabled until further correspondence is received.

Under new business, terms for Jack Dinsen and Mike Willett on the Planning Commission expired as of April 30, 2015. Trustee Finout motioned, and Clerk Taylor seconded, to appoint Jack Dinsen to the Planning Commission for a three year term. All in favor, motion carried. Trustee Dontz motioned to appoint Mike Willett to the Planning Commission for a three year term. Clerk Taylor seconded. All in favor, motion carried.

Terms for Jack Dinsen and Jeff Mikula for the Zoning Board of Appeals expired as of April 30, 2015. Trustee Dontz made the motion to appoint Jack Dinsen to the Zoning Board of Appeals for a three year term. Treasurer Jankwietz seconded. All in favor; motion carried. Treasurer Jankwietz expressed concern about the possibility of a conflict of interest between the positions of *City Utility Manager* Jeff Mikula and *Township resident Zoning Board of Appeals member* Jeff Mikula. Trustee Finout explained that Mr. Mikula could volunteer to remove himself from the discussion and/or the committee chair could replace him with the alternate member if such a conflict were to occur. That being said, a motion was made by Trustee Dontz to appoint Jeff Mikula to the Zoning Board of Appeals, seconded by Trustee Finout. All in favor, motion carried.

Treasurer Jankwietz is requesting a survey be put together for the residents that rent the Township Banquet Hall. Survey would provide useful tips and feedback on what is needed, or not needed, for the hall. The survey will be prepared by Treasurer Jankwietz and a report compiled for future presentation to the Board.

The current bills for May totaling \$33,123.65 were provided. Trustee Dontz made motion to pay the bills as they are received for the month of May. Trustee Finout seconded. All in favor, motion carried.

Manistee County MTA Annual Dinner Meeting will be **Wednesday, May 27, 2015** at **6:30 PM** at **Bear Lake United Methodist Church**.

Bar Lake Improvement Board will be held **Monday, June 1, 2015** at 7:00P.M. at the **Manistee Township Hall**.

Manistee Twp Planning Commission and **Zoning Board of Appeals** Joint Meeting will be held **Thursday, June 4, 2015** at **7:00PM** at the **Manistee Township Hall**.

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, June 11 2015 at 7:30 P.M.** at the Manistee Township Hall, 410 Holden Street.

Further comment from the public was offered at this time. Ms. Sara Tucker, President of Bar Lake Association, thanked the board members again for their time and invited the Board to a picnic on June 27, 2015 at the home of Jim Snoeyink. Members of the Bar Lake Association and residents of Bar Lake will be present. There is a \$15.00 charge per person. More information can be found on the Association website, www.barlakeassociation.org.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz, to adjourn the meeting at 8:15pm. All in favor. Motion carried.

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Respectfully submitted,

Dianne Taylor
Manistee Township Clerk