

The regular monthly meeting of the Manistee Township Board was held on Thursday, January 14, 2016 at 7:00 P.M., at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz. Clerk Dianne Taylor was absent and excused. Also present were Assistant Fire Chief Tom Johnson, County Commissioner Jeff Dontz, Deputy Clerk Karen Clouse, Virgil Johnson LRBOI, Judy Johnson, Stacy Larson, and Keith Brown, PEG. Fire Chief Chuck Barron was absent and excused.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and opened with the pledge to the United States flag.

Minutes of the December 10, 2015 Manistee Township Board meeting were provided. Trustee John Dontz made the motion to approve the minutes as written, seconded by Trustee Guy Finout. All in favor; motion carried.

Treasurer Jankwietz gave the Treasurer's report for the month of December 2015. The receipts were \$86,022.63; expenditures were \$50,617.25, leaving a balance of \$75,993.73 in the General Fund as of December 31, 2015. A motion was made by Trustee Dontz to approve the Treasurer's report as presented, seconded by Trustee Finout. All voted in favor, motion carried.

Manistee Township Planning Commission met on January 7, 2016. Accepted minutes for December 3, 2015 meeting were placed on file and available for the board in their packet. January 7, 2016 meeting minutes were not available yet.

Manistee Township Zoning Board of Appeals did not meet; no appeals to be heard.

Miscellaneous correspondence was included in the Board's packet, no discussion followed.

There being no public comment at this time, Supervisor Dennis Bjorkquist continued the meeting with a report from County Commissioner Jeff Dontz.

County Commissioner Jeff Dontz addressed the board. At the commissioner's December meeting, it was announced that a tax property case, that has been ongoing in Onekama Twp., has been won by the County; however, the case is currently being challenged in the Supreme Court. MCRC expressed concern over the cemetery drain. The Drain Commissioner, Thomas Smith, is claiming that it will cost \$5,000 per mile of drain to maintain the drain. Commissioner Marshall has asked for Drain Commissioner, Thomas Smith, to resign. William Bell has been appointed as Airport Authority Head. Joyce Valentine and Ken Urban have been added to the Library Board. There is a new medical examiner. The current county population is down 1.3%. WSMC has been voted "best wired" which applies to the web. On January 4, 2016, County Commissioner Jeff Dontz was elected as Board Chair, with Rick Schaefer elected as Vice Chair. The County Parks and Recreational Plan is ongoing, with intentions of it being adopted in February. Bob Rashell has been elected chair of the MCRC, with Salli Reckow elected as Vice Chair. Portage Point Inn (PPI) current owner, Mr. Gazan, has asked the MCRC to close 7th and 9th streets in Onekama Township and then the PPI owner would turnover 37 ½ feet of land at the water's edge to the Township. This transaction would be instrumental in the completion of the 18 million dollar renovation project. Mr. Gazan is researching grant funding for a pier and

fish cleaning station to be added to the renovation and considering donating what is known as "Angel Hill" to the State of Michigan.

Trustee Finout, as Zoning Adm, reported on the activity in the Zoning office for December. There were a total of 2 receipts. No complaints were made. The list of property owners to receive the special assessment for the McGuiness/Cromer Drain project was made available to Zoning Adm Finout by the County Planner, not the Drain Commissioner, Thomas Smith. Much discussion ensued regarding the current Drain Commissioner and his lack of following duties of the position.

Asst. Fire Chief Tom Johnson presented numbers for December 2015 for the Manistee Township Fire Dept., 4 meetings and/or training sessions were held; 22 medical runs, 4 fire runs. They had 304 hours for December, 236 for meetings/training and 68 for Chief and officers. AIS repaired the on board charging system on Ladder 133 and an air leak on Tender 134. Engine 131 needed two (2) new batteries. There has been ongoing charging issues and blown breakers. Krolczyk Electric added an extra breaker at the Fire Dept to eliminate further issues. \$6, 686 in Revenue Sharing was awarded to the Fire Dept. for hose and appliances that will be used jointly with East Lake and the Airport. There is currently one (1) new applicant. Applicant Atkinson, approved by the Board in December, is currently in Firefighter training I and II. Wild Land Fire Classes will be conducted at the Dept over the next few weeks. Flashing amber lights for current fire truck signs, located on Hill Rd and US 31, have been approved by MDOT. The Fire Department portion of the cost is to pay for the installation button to activate the lights. The activation button will be located at the Fire Department. 2015 Year in Review is as follows: 1 missing person, 4 wild land fires, 6 fire inspections, 1 water rescue, 9 check fire alarms, 5 office meetings, 4 structure fires, 15 calls for gas odors, 12 apparatus checks, 7 canceled calls, 15 vehicle assists, 36 station trainings, 3 vehicle fires, 12 business meetings, 259 medical calls, 10 downed power lines, 10 community relations activities, totaling 409. Supervisor Bjorkquist stated this equaled 4,293 volunteer hours. He expressed his thanks to everyone at the Fire Department.

Supervisor Bjorkquist, as Liquor Inspector, stated there were no significant changes for December.

The Oaks Prison quarterly meeting has not occurred as of January 14, 2016 Board meeting date.

Cromer/McGuiness drain was addressed previously in this meeting.

Under unfinished business, at the January 7, 2016 Manistee Planning Commission meeting, the Commission made the recommendation to the Township Board to adopt the Manistee Township Park and Recreation Plan, with corrections which became part of the minutes. Trustee Finout made the motion for the Manistee Township Board to adopt the Manistee Township Park and Recreation Plan Resolution, with the word "corrections" added to the last paragraph of the Resolution, on this date, January 14, 2016. Trustee Dontz seconded the motion. Roll call conducted by Deputy Clerk Karen Clouse was as follows: Yeas: Treasurer Jankwietz, Trustee Finout, Trustee Dontz, Supervisor Bjorkquist. Nays: 0 Absent: Clerk Taylor
Motion Carried.

**Manistee Township Board Resolution for Adoption of the
Manistee Township Park & Recreation Plan
Resolution #2016-01**

WHEREAS, the **Manistee Township** has undertaken a planning process to plan for recreation for the community, called the Manistee Township Park & Recreation Plan, while simultaneously participating in preparing a greater collaborative County wide recreation plan called the Manistee County-Wide Park & Recreation Plan, and

WHEREAS, the **Manistee Township Park & Recreation Plan** is a component of the Manistee County-Wide Park & Recreation Plan, and

WHEREAS, when referring to the **Manistee Township Park & Recreation Plan** all the common components of the greater Manistee County-Wide Park & Recreation Plan is considered with the exception of, and excluding, sections specific to their communities, and

WHEREAS, the sections that are specific to **Manistee Township** include **Sections Chapter 3 Section 3.4.17 Community Description & Recreation Inventory and Chapter 7 Section 7.17 Goals & Projects**, and

WHEREAS, the Manistee County-Wide Park & Recreation Plan, of which the **Manistee Township Park & Recreation Plan** is a component, was prepared in partnership and collaboration with all Manistee County communities, and

WHEREAS, the collaborative planning process was to determine the recreation and natural resource conservation needs and desires of Manistee County residents, with the **Manistee Township** component addressing specifically **Manistee Township** residents, during a five-year period covering the years 2017-2022, and

WHEREAS, the combined area of the aforementioned local unit of government constitutes the planning area, and

WHEREAS, the **Manistee Township Board** is the official governing body solely responsible for recreation planning in **Manistee Township**, and

WHEREAS, **Manistee Township Board** began the process of developing a community recreation and natural resources plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for thirty (30) days, and

WHEREAS, opportunities for public input for all residents of the community to express opinions, ask questions, and discuss all aspects of the recreation plan were made available by taking advantage of any or all of the following opportunities: by attending any of the 6 different public input sessions held throughout Manistee County in June 2015, by taking an on-line survey that was available from April-August 2015, and the final public comment session held on **January 7, 2016**, at the **Manistee Township Hall** to provide a final opportunity for comment, and

WHEREAS, the **Manistee Township Planning Commission** has participated in the development of the Plan as a guideline for improving recreation and enhancing natural resource conservation for **Manistee Township**, and

WHEREAS, after the public hearing and during a scheduled **Planning Commission** meeting, the **Manistee Township Planning Commission** voted to recommend adoption of said recreation plan by the **Manistee Township Board**, with corrections, and

NOW, THEREFORE BE IT RESOLVED, the **Manistee Township Board** hereby adopts the **Manistee Township Park and Recreation Plan**. Finout made the motion to approve the resolution; Dontz seconded. Upon a roll call vote, the following voted: Jankwietz, Finout, Dontz, Bjorkquist.

Yeas: 4 Nays: 0 Absent: Taylor

Supervisor Bjorkquist declared the resolution adopted.

I, **Dianne Taylor, Manistee Township Clerk**, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the **Manistee Township Board** at the regular meeting thereof held on **January 14, 2016**.

Signature _____ Date _____
Dianne Taylor, Manistee Township Clerk

M-22 Byway Resolution. The original Resolution was edited by Trustee/Zoning Adm Finout to include the following; "Whereas, it is understood that the designation requires no financial nor regulatory commitment on part of Manistee Township." This statement was made in the letter of support but not in the original Resolution. Treasurer Jankwietz made the motion to adopt the Manistee Township Resolution of Support for the M-22 Byway as Trustee/Zoning Adm has edited. Trustee Dontz seconded. Roll Call conducted by Deputy Clerk Clouse was as follows: Yeas: Trustee Dontz, Trustee Finout, Treasurer Jankwietz, and Supervisor Bjorkquist. Nays: 0 Absent: Clerk Taylor. Motion Carried.

Manistee Township
RESOLUTION OF SUPPORT
RESOLUTION # 2016-02
January 14, 2016

WHEREAS, the Michigan Department of Transportation (MDOT), pursuant to the Michigan Heritage Routes Act of 1993 (P.S. 69 of 1993 and amended 2014), is empowered to designate scenic, recreational, and historic highways in the State; and

WHEREAS, the public highway known as M-22 within Manistee County and Benzie County, which is 49.45 miles in length, starting at the southern point intersection of US 31 and M-22 and ending at the northern point of Manning Road and M-22; and

WHEREAS, an effort and study has been undertaken by the Lakes to Land Communities for Collective Action M-22 Pure Michigan Byway Committee who are working to implement the goals of master plans written during the Lakes to Land Regional Initiative and/or may be an expressed desire by the community, to designate the M-22 corridor within Manistee and Benzie Counties a Pure Michigan Byway; and

WHEREAS, it is intended that an application to designate M-22 within Benzie and Manistee Counties be submitted to MDOT in order to nominate this segment of M-22 as a Pure Michigan Byway; and

WHEREAS, it is understood that the designation requires no financial nor regulatory commitment on the part of Manistee Township;

NOW, THEREFORE, BE IT RESOLVED, that the Manistee Township hereby supports the designation of M-22 in Manistee and Benzie Counties as a Pure Michigan Byway; and

BE IT FURTHER RESOLVED, that Manistee Township will participate in the preparation of the required documents to apply for designation and be a member of the M-22 Pure Michigan Byway Committee.

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted at a regular meeting of the Manistee Township Board held on January 14, 2016.

Signed (Print and sign) _____
Dennis Bjorkquist, Supervisor

Upon a roll call vote, the following voted: Dontz, Finout, Jankwietz, Bjorkquist

Yeas: 4 Nays: 0 Absent: Taylor
Supervisor Bjorkquist declared the resolution adopted.

I, Dianne Taylor, the duly appointed and Clerk of Manistee Township, do hereby certify that the foregoing is a true and correct copy of the duly adopted resolution at the regular meeting of the **Manistee Township Board**, and a true and correct copy is included in the **January 14, 2016** Manistee Township Board Minutes.

Signature _____ Date _____
Dianne Taylor, Manistee Township Clerk

After further research, the US31 Corridor Plan, as previously presented by Tamara Buswinka with AES, will be handled in house vs. hiring Wade Trim, Inc. Rob Carson, County Planner, has stated he would be willing to assist in any manner, as has Virgil Johnson with LRBOI. Mr. Johnson stated he would like to see Filer Township, whom is involved with the US 31 corridor plan, join everyone at an intergovernmental meeting to share ideas and information.

Under New Business, Treasurer Jankwietz addressed the board regarding adopting a standard resolution to approve adding two (2) new banking entities. Trustee Dontz made the motion to adopt the Treasurer's request to deposit and withdraw general fund dollars at local banks including the two (2) new entities added. Trustee Finout seconded the motion. Roll Call conducted by Deputy Clerk Clouse was as follows: Yeas: Trustee Dontz, Treasurer Jankwietz, Trustee Finout, and Supervisor Bjorkquist. Nays: 0 Absent: Clerk Taylor. Motion Carried.

**RESOLUTION TO APPROVE TREASURER'S REQUEST TO
DEPOSIT AND WITHDRAW GENERAL FUND DOLLARS AT LOCAL BANKS
Resolution #2016-03**

WHEREAS, the Township of Manistee, a Michigan Municipality, 410 Holden Street, Manistee, Michigan 49660 invests funds in Certificates of Deposit at local financial institutes and deposits into and withdraws from checking, savings, money market, and bond fund accounts.

WHEREAS, the Township of Manistee currently uses PNC, Huntington Bank, West Shore Bank, West Michigan Bank & Trust, Chemical Bank, Shelby State Bank, Filer Credit Union, Members Credit Union, Merit Bank, Honor State Bank and Manistee Federal Credit Union.

WHEREAS, the Township will have at least three signatures on file for each of the Certificates of Deposit and deposit accounts. Any two signatures will be needed to complete withdrawal or transfer transactions. At least two of the three signatures on file will be Manistee Township Board Members and the other may be either a Manistee Township Board Member or a Deputy of a Manistee Township Board Member.

NOW, THEREFORE, BE IT RESOLVED that the Manistee Township Board authorizes the Manistee Township Treasurer to deposit General Fund dollars into any and all financial institutes listed above.

Dennis R. Bjorkquist, Manistee Township Supervisor _____
Dated

John M. Dontz, Manistee Township Trustee _____
Dated

Dianne Taylor, Manistee Township Clerk _____
Dated

Guy Finout III, Manistee Township Trustee _____
Dated

Upon a roll call vote, the following voted: Dontz, Jankwietz, Finout, Bjorkquist

Yeas: 4 Nays: 0 Absent: Taylor
Supervisor Bjorkquist declared the resolution adopted.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify that the foregoing is a true and correct copy of the duly adopted resolution at the regular meeting of the **Manistee Township Board**, and a true and correct copy is included in the **January 14, 2016** Manistee Township Board Minutes.

Signature _____ Date _____
Dianne Taylor, Manistee Township Clerk

Onekama Township sent a letter requesting financial assistance to assist with expenses incurred with the purchase of a new vehicle to be outfitted as an Emergency Medical Response vehicle. The board agreed to gather more information prior to acting on the request.

Supervisor Bjorkquist took this opportunity to share the 2015 year in review. The Meijer store opened in Manistee Township; LRBOI Sewer project is close to being completed, with the help of Trustee Dontz; McGuinness Drain project has begun; the Fire Dept purchased a ladder truck for the Township; negotiations with the city to supply water to the US31 corridor are nearing a resolution; and, the annual Township audit went very smoothly.

Due to extenuating circumstances, Supervisor Bjorkquist entertained a motion for each board member to review the disbursement ledger, when available, and sign off the disbursement ledger so the January bills and payroll can be paid. Treasurer Jankwietz made the motion and Trustee Dontz seconded it. All in favor; motion carried. The January disbursement ledger totaled \$26,737.84.

Trustee Dontz asked the board if there were any updates on the cardboard recycling bin returning to the township. Supervisor Bjorkquist reminded everyone present that the cardboard recycling bin is not a township service, but a school service. Supervisor Bjorkquist stated he has been in contact with Westgate, the owner of Wesco; that he had received an ok from Westgate and did pass the pertinent information along to Mr. Keiffer at MAPS. Supervisor Bjorkquist also questioned Mr. Keiffer about a bin being housed on the ISD property in the township. Unfortunately, many non-township residents are currently using the township's recycling bins located at the Fire Dept. This is a very expensive service, not a requirement and everyone would hate to see the bins removed due to abuse. The bins are for recyclable glass, metal and plastic only, not couches recliners, monitors, etc. Supervisor Bjorkquist reminded everyone that there are two (2) paper and cardboard recycling trucks available at MAPS High School and at Manistee Catholic Central.

Manistee Zoning Board of Appeals - Tuesday, February 2, 2016 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.

Manistee Township Planning Commission – Thursday, February 4, 2016 at 7:00 p.m. at the Manistee Township Hall.

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, February 18, 2016 at 7:00 P.M.** at the **Manistee Township Hall, 410 Holden Street.** Supervisor Bjorkquist pointed out to everyone in attendance that this is a change from the normal date.

Manistee County MTA Meeting will be **March 23, 2016 at 7:00 PM at Norman Township 1273 S. Seaman Rd. Wellston, MI 49689**

Supervisor Bjorkquist asked if there was any other public comment. Ms. Stacy Larson, with District 10 Health Dept asked to address the board. Ms. Larson is new to the position and wanted to take this opportunity to introduce herself and share some of the services the Health Dept offers, such as Immunizations, Family Planning, Insurance Enrollment Assistance and many more. Ms. Larson left informational brochures for the Board and for township residents to take.

Mr. Virgil Johnson, with LRBOI, stated to the Board that the LRBOI Counsel will be meeting soon to vote on the passage of the negotiated sewer rates. This passage needs to occur prior to a permit to operate is issued. Trustee Dontz did ask if the administrative fees need to be included for the permit to be issued. Mr. Johnson will research whether this needs to be

included at this time or not. Mr. Johnson suggested all parties conduct an informational meeting and workshop so everyone is well prepared for residents.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Trustee Finout to adjourn the meeting at 8:25pm. All in favor.
Motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk