

The regular monthly meeting of the Manistee Township Board was held on Thursday, May 12, 2016 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Fire Chief Chuck Barron, Assistant Fire Chief Tom Johnson, Deputy Clerk Karen Clouse, Mark Sohlden, Manager of the MCRC, Dan Revolt, John White, Mary Lou Ursum and Keith Brown, PEG. Dan Jach arrived at 7:04pm.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the pledge to the United States flag.

Minutes of the April 14, 2016 Manistee Township Board were provided. Trustee Dontz made the motion to approve the minutes as written, seconded Treasurer Jankwietz seconded. All in favor; motion carried.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2016. The receipts were \$36,477.19; expenditures were \$48,042.28, leaving a balance of \$229,333.92 in the General Fund as of April 30, 2016. A motion was made by Trustee Dontz to approve the Treasurer's report as presented, seconded by Clerk Taylor. All voted in favor; motion carried.

Manistee Township Planning Commission ~ accepted minutes from the March 3, 2016 and April 21, 2016 meetings were provided to the board.

Manistee Township Zoning Board of Appeals did not meet; no appeals to be heard.

Correspondence in the Board's packet included the PAR grant request from the Fire Department, discussion to follow later.

Supervisor Bjorkquist asked if anyone had anything to bring to the board. John White asked to address the board with an inquiry of future plans to chip and seal Hill Rd and if directional lanes could be added to the corner of Hill Rd and US31. Mark Sohlden, MCRC, stated roads to be chipped and sealed are based on Township request. He will complete an estimate for the Board regarding Hill Road. Mr. Sohlden will have the MCRC crew look at the corner of Hill Road and US31 to see if there is enough road width to have directional lanes painted. Mr. White stated when vehicles are parked in the Pawn Shop parking lot (corner of Hill Road and US31) drivers cannot see the traffic coming from the East, causing a hazard. Mr. Sohlden stated MDOT has jurisdiction over US31 and he will send them an email regarding the visibility concern. Lastly, Mr. White stated he is having issues with the garbage men not picking up all of his garbage. Supervisor Bjorkquist stated the Board has been working with the garbage company on the complaints as they come in and he will contact them again.

Ms. Mary Lou Ursum addressed the board asking if Supervisor Bjorkquist had met with the Township attorneys regarding the authority of the Bar Lake Improvement Board. Supervisor Bjorkquist stated he and Trustee Finout met with the attorney, and have received a letter of explanation stating the authority of the Bar Lake Improvement Board is limited to invasive aquatic species.

Mr. Dan Jach asked to address the board regarding the south pier public access located on Lakeshore Rd and Crescent Beach Rd that has been blocked by a resident. The Board advised Mr. Jach that the area is located in and governed by Onekama Township.

There being no further public comment at this time, Supervisor Bjorkquist asked County Commissioner Jeff Dontz to report on the County activities. There are approximately 25 delinquent tax parcels that will be up for auction August 18, 2016 at 12 noon. The monies received from this auction will go to the County. County Planner Rob Carson has been named the Brownfield Authority contact person. Munson is continuing to move forward on the affiliation with West Shore Medical Center; target date for completion is July 2016.

Trustee Finout, as Zoning Adm, reported on the activity in the Zoning office for April. There were no complaints and 4(four) receipts issued; 3 (three) for fences and 1 (one) to convert an accessory to residential use. A letter was sent to a township resident who was found to be building a garage without a permit.

Fire Chief Chuck Barron reported on the activity at the Fire Department. There were 6 (six) calls listed for meetings and other training, 3 (three) calls for fire suppression, and 15 (fifteen) calls for medical, totaling 24 calls with a total of 628 hours. The Fire Dept has applied for \$1500.00 grant through the revenue sharing board. They are still waiting on MDOT for the flashing amber lights to be installed at the corner of Hill Rd and US31. Assistant Fire Chief Johnson will discuss applying for a Par Plan Grant in the new business portion of the agenda. The Fire Dept has received an ISO rating of 5Y which could create lower homeowner insurance costs for the township residents. Chief Barron reiterated the ban on burning in the area; the fire department follows the state recommendations on issuing burn permits.

Supervisor Bjorkquist, as Liquor Inspector, stated there were no significant changes for April.

The Oaks Prison Quarterly Meeting occurred April 27, 2016 at the Oaks. County Commissioner Dontz attended the meeting and provided the Board with a synopsis.

Supervisor Bjorkquist stated the Drain Commissioner, Thomas Smith, is scheduled to meet with residents and the engineers for the McGuineas/Cromer Drain on May 19 from 9am to 5pm at the township hall. Township residents included within the Drain area should have received written notification regarding the meeting. Residents should be able to find out what their individual drain assessment will be at this meeting. The assessment will be included as a line item on the regular property tax bills. The Board has asked Drain Commissioner Smith for a list of all affected residents but has not received it as yet.

The Revenue Sharing Grant Awards for 2016 Cycle I grants will be announced on June 13, 2016 at 5:00pm at the Manistee Township Hall.

Under unfinished business, the Onekama Township Funds Request for Jaws of Life will be removed from the agenda for lack of further correspondence from Mr. Dave Meister.

Under New Business, the City Water Agreement was provided to the Board for approval; however, the contract was not be signed because a couple of issues thought to have been previously resolved were not included in this copy of the contract. Zoning Administrator Finout and Treasurer Jankwietz will confer with the attorney to rectify the contract issue as soon as possible.

Assistant Fire Chief Johnson presented the Board with the PAR Grant resolution to be approved by the Board. This is a matching grant. The grant would allow the fire department to install a security system with a card access program that would track incoming/outgoing people and temperature sensors to indicate loss of building power or heat. Supervisor Bjorkquist stated he would like to see the Board support this request. Treasurer Jankwietz made the motion to adopt a resolution to support the Par Plan Grant Application as presented with a matching contribution of \$3,120.00 to the grant application;

Clerk Taylor seconded. In a roll-call vote conducted by Clerk Taylor, the votes were as follows: Yeas: Clerk Taylor, Trustee Finout, Treasurer Jankwietz, Trustee Dontz, and Supervisor Bjorkquist. Nays: 0 Motion carried.

A Resolution Approving Grant Submission for Fire Department Security and Building Monitoring Improvements

WHEREAS, The Township of Manistee recognizes the need for Fire Department Security and Station Monitoring Improvements to reduce related potential theft and damage to fire apparatus and other equipment,

WHEREAS, there is Risk Reduction Grant funding available through the Michigan Township Participating Plan (Par Plan),

BE IT RESOLVED the Manistee Township Board approves the submission of a grant application to the Risk Reduction Grant Program through the Par Plan for the purchase of security hardware and software to be installed at the Manistee Township Fire Department.

Treasurer Jankwietz made the motion to approve the resolution; Clerk Taylor seconded. The motion was unanimously passed in a roll call vote by Taylor, Finout, Jankwietz, Dontz, and Bjorkquist.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the May 12, 2016 Manistee Township Board Minutes.

Dianne Taylor
Manistee Township Clerk

Mark Sohlden, MCRC Manager, presented the Board with a cost estimate to wedge and seal coat Olson Rd as requested by the Board. The Olson Road repair may need to be a 2016/2017 budget item which would begin July 1, 2016. Mr. Sohlden asked the Board to consider acting on the estimate at the June 2016 Board meeting in order for the road commission to schedule this project with other road projects thereby so costs could be contained.

The bills for May totaling \$56,306.79 were provided. Trustee Dontz made the motion to pay the bills for May as they are received. Trustee Finout seconded the motion. All in favor; motion carried.

Manistee County MTA Meeting will be Wednesday May 25, 2016 at 7:00 PM at Bear Lake United Methodist Church, 7861 Main St. Bear Lake, MI

Bar Lake Improvement Board – Monday, June 6, 2016 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.

Manistee Zoning Board of Appeals – Thursday, June 2, 2016 at 7:00 P.M. at the Manistee Township Hall.

Manistee Township Planning Commission Meeting – Thursday, June 2, 2016 at 7:00 p.m. at the Manistee Township Hall.

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, June 9, 2016 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.**

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz to adjourn the meeting at 7:55 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk