

The regular monthly meeting of the Manistee Township Board was held on Thursday, May 11, 2017 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Assistant Fire Chief Tom Johnson, Deputy Clerk Karen Clouse, Kenn Kott, MRA Director and Keith Brown, PEG. Dan Jach arrived at 7:03 PM. Fire Chief Chuck Barron and County Commissioner Jeff Dontz were absent.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the pledge to the United States flag.

Minutes of the April 20, 2017 Manistee Township Board were provided. Treasurer Jankwietz made the motion to approve the minutes as written; Trustee Dontz seconded. All voted in favor; motion carried.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2017. The receipts were \$42,880.98; expenditures were \$43,337.67, leaving a balance of \$54,195.76 in the General Fund as of April 30, 2017. A motion was made by Trustee Dontz to approve the Treasurer's report as presented, seconded by Trustee Finout. All voted in favor; motion carried.

Manistee Township Planning Commission ~ accepted minutes from the April 21, 2017 meeting were provided to the board. No discussion followed.

Manistee Township Zoning Board of Appeals did not meet; no appeals to be heard.

There being no correspondence in the Board's packet and no public comment at this time, Supervisor Bjorkquist continued with Reports.

County Commissioner Jeff Dontz was absent and did not provide a synopsis.

Trustee Finout, as Zoning Administrator, reported on the activity in the Zoning office for April. There were no new complaints. The Wesco lighting complaint was corrected as of May 11, 2017. Three receipts were issued; one (1) for construction of a deck; one (1) for an in ground pool, and one (1) for a fireworks tent. Work continues on the US 31 Corridor Plan. Munson Healthcare has submitted a preliminary sight plan for construction of a new medical office building to be located between Northwest Michigan Health Center and the Walk-in clinic. Planning Commission Members, with assistance of County Planner Rob Carson, intend to re-write the Master Plan and are requesting monies in the range of \$6,000 to \$10,000 be allocated to the Planning Commission for the 2017/2018 budget year. Discussion ensued among the Board members on the amount of monies being requested and the timeframe of completing this re-write.

Assistant Fire Chief Tom Johnson reported on the activity at the Fire Dept. for April. There were a total of 23 activities; five (5) fire related, fourteen (14) medical related and four (4) station activities. The siren has been repaired and re-installed. New SCBA's are on order and should arrive the 3rd week of May. Hose has been ordered to replace the outdated hose. All DOT inspections are complete. Recruitment of new personnel is ongoing. Mass Casualty Incident training will be held at the airport on May 19 and 20. There are no burning permits being issued at this time. The number to call for a burn permit is 231-690-5329. A discussion ensued on burn permits, numbers to call, and the information provided on the DNR website.

Supervisor Bjorkquist, as Liquor Inspector, stated Heathlands golf course is open and Insta-Launch will be opening soon.

No information on the Oaks Prison quarterly meeting was available

Kenn Kott, MRA director, addressed the Board regarding appropriation of funding for 2017/2018 programs from Manistee Township. Mr. Kott provided the Board with correspondence outlining the many programs MRA provides, the number of Manistee Township residents who have previously registered, and scholarships that are available for qualified families. The Board will consider the request in their 17/18 budget work session.

Appointments for Planning Commission and Zoning Board of Appeals were discussed. Trustee Dontz made a motion to appoint Duane Anderson to the Planning Commission for a 3 year term to expire in 2020; Clerk Taylor seconded the motion. All voted in favor; motion carried.

Trustee Dontz made a motion to appoint John Zielinski to the Planning Commission for a 3 year term to expire in 2020; Treasurer Jankwietz seconded the motion. All voted in favor; motion carried.

Treasurer Jankwietz made a motion to appoint Ernie Hornkohl to the Zoning Board of Appeals for a 3 year term to expire in 2020; Trustee Dontz seconded the motion. All voted in favor; motion carried.

Trustee Dontz made a motion to appoint Todd Mallison to the Zoning Board of Appeals for a 3 year term to expire in 2020; Treasurer Jankwietz seconded the motion. All voted in favor; motion carried.

Clerk Taylor provided the Board with a copy of the Election Equipment Grant Application Resolution, equipment cost information provided by Dominion, the company selected by the County to supply the new Election equipment, and estimated out-of-pocket expense for the Township. Discussion ensued on the timeframe to implement the new equipment, potential Township expenses and the Resolution. Treasurer Jankwietz made the motion to adopt the Election Equipment Grant Application Resolution, Resolution 2017-02; seconded by Trustee Dontz. In a roll-call vote conducted by Clerk Taylor, the votes were as follows: Yeas: Trustee Finout, Trustee Dontz, Treasurer Jankwietz, Clerk Taylor and Supervisor Bjorkquist. Nays: 0 Motion carried.

Manistee Township Board Resolution – 2017-02

WHEREAS, the Manistee Township Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Dominion quote.

WHEREAS, the Manistee Township plans to begin implementation of the new voting system in 2017.

NOW, THEREFORE, BE IT RESOLVED that the Manistee Township Clerk is authorized to submit this Grant Application on behalf of Manistee Township, Manistee County on this day of May 11, 2017.

The foregoing resolution offered by Board Member Treasurer Connie Jankwietz.
Second offered by Board Member Trustee John Dontz.

Upon roll call vote the following voted "aye"; Trustee Finout, Trustee Dontz, Treasurer Jankwietz, Clerk Taylor and Supervisor Bjorkquist.

Nays: 0

The Supervisor declared the resolution adopted.

Dennis Bjorkquist

Township Clerk:

Dianne Taylor

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the May 11, 2017 Manistee Township Board Minutes.

Dianne Taylor
Manistee Township Clerk

Supervisor Bjorkquist reminded Township residents Trash Day will be held Saturday, May 13, 2017 from 8:30 AM to 12:30 PM at the Fire Department on Hill Road.

Also, there are ongoing renovations occurring at the Township Hall including a new roof and siding.

The bills for May totaling \$33,572.04 have been provided. Trustee Dontz made the motion to pay the bills for May as they are received. Trustee Finout seconded the motion. All in favor; motion carried.

Manistee County MTA Meeting will be Wednesday May 22, 2017 at 7:00 PM at Bear Lake United Methodist Church, 7861 Main St. Bear Lake, MI

Manistee Township Planning Commission Meeting – Thursday, June 1, 2017 at 7:00 p.m. at the Manistee Township Hall.

Bar Lake Improvement Board – Monday, June 5, 2017 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.

Manistee Zoning Board of Appeals – Thursday, June 6, 2017 at 7:00 P.M. at the Manistee Township Hall.

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, June 8, 2017 at 7:00 P.M.** at the **Manistee Township Hall, 410 Holden Street.**

Mr. Dan Jach asked Supervisor Bjorkquist when the Public Access sign post would be put back. Supervisor Bjorkquist informed Mr. Jach he received an email from Manistee County Road Commission on April 17, 2017 and the proper personnel were given the work order to be completed.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz to adjourn the meeting at 7:41 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk