

The regular monthly meeting of the Manistee Township Board was held on Thursday, October 12, 2017 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were County Commissioner Jeff Dontz, Fire Chief Chuck Barron, Deputy Clerk Karen Clouse, Dan Revolt, Tom Johnson, Sam Koscinski, Richard Edmondson and Keith Brown with PEG.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood to recite the pledge to the United States flag.

Minutes of the September 14, 2017 Manistee Township Board Meeting were provided. Trustee John Dontz made the motion to approve the minutes as written, seconded by Treasurer Connie Jankwietz. All in favor; motion carried.

Treasurer Jankwietz provided the Treasurer's report for the month of September. The receipts were \$51,246.94; expenditures were \$15,203.51, leaving a balance of \$48,863.27 in the General Fund as of September 30, 2017. Motion was made by Trustee Dontz to approve the Treasurer's report as presented, seconded by Trustee Finout. All voted in favor; motion carried.

Manistee Township Planning Commission met October 5, 2017. Zoning Administrator Finout presented the Board with highlights from the meeting which included (1) the Planning Commissions' recommendation to appoint Ed Seng to fill the vacant seat on the Commission; (2) discussion of local enforcement of the PA320 construction codes; and (3) County Planner Rob Carson and AES representative Tamara Buswinka provided the Commission with a presentation on the US31 Corridor and a proposed development to be located in the southwest corridor of the Township.

Manistee Township Zoning Appeals did not meet.

There being no public comment, Supervisor Bjorkquist requested County Commissioner Jeff Dontz to report on the activities of the County. The County Board of Commissioners and Manistee City Council met on Tuesday, September 26 for a joint meeting. Members of the Chamber of Commerce were on hand to explain the Economic Development Proposal by the Chamber of Commerce. A motion to approve a \$50.00 cremation fee for each death certificate filed in the Manistee County Clerk's office that notes cremation failed citing the need for discussion. The GEAT/POAM union contract was approved. The State is requiring completion of an Indigent Defense Plan by November 17, 2017; the Plan has four (4) qualifications to be met. Krista Phillips, MDOT, was available to educate the Committee on the process for intersection modifications and/or changes. A special meeting will be held on Tuesday, October 17, 2017 at 8:30 A.M. to hear an Economic Development presentation from AES.

Trustee Finout, as Zoning Administrator, reported on the activities in the Zoning office for September. There were no new complaints; however, there are seven (7)

complaints ongoing. The Lakeshore Road complaint is progressing; two (2) of the three (3) complaints on River Road are being resolved; the Hill Road complaint has not been addressed as of yet; and, Township Attorney Richard Wilson has drafted a letter to address the complaints of short term rentals in the Mar Lawn Heights area. The Birch Road complaint is ongoing. There were seven (7) receipts; five (5) for accessory buildings; one (1) land division; one (1) land use permit issued for Munson Healthcare Manistee Hospital new medical office building. Zoning Administrator Finout has received several phone calls asking the Township's stance on medical marijuana grow facilities. Inquiry has also been made on possibility of solar farms in the Township. Township Attorney Richard Wilson has drafted a sample ordinance addressing short term rentals within the Township; discussion ensued on this topic. Zoning Administrator Finout attended the Construction Codes Meeting in Lansing on Wednesday, October 11, 2017. The application for Local Enforcement of the Building Construction Code under PA230 was approved pending an ordinance amendment and will become effective November 11, 2017. Supervisor Bjorkquist, on behalf of the Board, offered his thanks and congratulations on a job well done to Zoning Adm. Finout.

Fire Chief Chuck Barron reported 4 meetings and/or training sessions were held; 10 medical runs, and 3 fire runs were made by the Manistee Township Fire Department in September. Truck #135R had some repair work completed and issues with #131 will need to be addressed. The County training facility is progressing, with the Community Youth Group assisting in the painting of the facility. Inventory of equipment will be occurring soon with the recent addition of new firefighters. Firefighter recruiting is ongoing. A joint training session with East Lake and Onekama was held to work on pump operations and drivers training. Sam Koscinski will be taking over the Training Coordination duties. Fire Prevention Day open house will be held on October 15, 2017 from 11a.m. to 3pm. Supervisor Bjorkquist expressed his thanks to all firefighters for their hard work.

Supervisor Bjorkquist, as Liquor Inspector, stated there are no significant changes for September.

The Revenue Sharing Board met on October 9, 2017 to hear verbal presentations for Cycle 2, 2017. The awarding of grants will be held on Monday, December 11, 2017 at 5:00 P.M. Applications are being requested for the Revenue Sharing Board; applicants need to be a resident of Manistee Township.

Burn permit telephone numbers are posted at the Township Hall and the Firehouse.

A motion was made by Trustee Finout, seconded by Trustee Dontz, to appoint Ed Seng to fill Clara Kraus Saari's unexpired term on the Planning Commission. All voted in favor; motion carried.

Chairperson Jeff Dontz stated the Bar Lake Improvement Board unanimously selected Jim Henderson to fill Clara Kraus Saari's unexpired term. A motion was made by Trustee Finout, seconded by Trustee Dontz, to appoint Jim Henderson to fill Clara

Kraus Saari's position on the Bar Lake Improvement Board. All voted in favor; motion carried.

The current bills totaling \$35,054.40 were provided. Motion to pay the bills as they are received for the month of October was made by Trustee Dontz; Treasure Jankwietz seconded. All in favor; motion carried.

Manistee County MTA Meeting will be Wednesday October 25, 2017 at 7:00 PM at Marilla Township Hall, 9991 Marilla Road, Brethren, MI.

Manistee Zoning Board of Appeals -Tuesday, November 7, 2017at 7:00 PM at the Manistee Township Hall

Manistee Twp Planning Commission will meet Thursday, November 2, 2017 at 7:00 PM at the Manistee Township Hall.

Bar Lake Improvement Board – Monday December 11, 2017 at 7:00 PM at the Manistee Township Hall, 410 Holden Street.

Next regular meeting of the **Manistee Township Board** will be held **Thursday, November 9, 2017 at 7:00 PM** at the **Manistee Township Hall, 410 Holden Street.**

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Trustee Finout to adjourn the meeting at 7:31pm. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk