

The regular monthly meeting of the Manistee Township Board was held on Thursday November 9, 2017 at 7:00 P.M., at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Fire Chief Chuck Barron, Deputy Clerk Karen Clouse, Dan Revolt, Dan Jach, Sondra Nowak, and Keith Brown with PEG.

Supervisor Bjorkquist called the meeting to order. All attending stood and opened with the pledge to the United States flag.

Minutes of the October 12, 2017 Manistee Township Board meeting and the October 24, 2017 Special Board meeting were provided. Trustee John Dontz made the motion to approve both sets of minutes as presented; seconded by Treasurer Jankwietz. All in favor; motion carried.

Treasurer Jankwietz gave the Treasurer's report for the month of October 2017. The receipts were \$750.36; expenditures were \$43,398.95; leaving a balance of \$16,999.79 in the General Fund as of October 31, 2017. Motion was made by Trustee Dontz to accept the Treasurer's report as presented and place on file; seconded by Trustee Finout. All voted in favor; motion carried.

Accepted minutes from the Manistee Township Planning Commission August 3, 2017, September 7, 2017, and October 5, 2017 meetings were provided to the board in their packet.

Supervisor Bjorkquist asked if anyone had anything to bring to the Board. Keith Brown, with PEG, stated he would be available to record any Special meetings in the future.

County Commissioner Jeff Dontz was absent; however, he did communicate that the money remaining from the sale of the JAWS unit will be used to help complete the county-wide fire training facility located at the Manistee Township Fire Department.

Trustee Finout, as Zoning Administrator, reported on the activity in the Zoning office for October. There were no new complaints; one (1) complaint has been resolved and the remaining six (6) are progressing toward resolution. There were six (6) receipts for a new home, land division, commercial signage, and accessory buildings. Local Enforcement of the Building Construction Code under PA230 will begin effective November 11, 2017. Zoning Administrator Finout and Clerk Taylor will be meeting with AGS to establish the procedures necessary to process the applications. Applications for building, electrical, mechanical, and plumbing permits will be available at the hall; completed applications will need to be returned to the hall for processing. Calls continue to be received in the Zoning office regarding potential solar farms and medical marijuana facilities.

Fire Chief Chuck Barron reported six (6) meetings/training sessions were held; nineteen (19) medical runs and three (3) fire runs. The fire extinguishers were recently tested. Firefighter recruiting is still ongoing with Firefighter class 1 & 2 scheduled from January

thru May 2018. There is a recall on Kidde fire extinguishers manufactured from January 1, 1973 to October 15, 2017. Please check your extinguishers at home. Supervisor Bjorkquist expressed his thanks to all firefighters.

Supervisor Bjorkquist, as Liquor Inspector, reported there were no significant changes for October.

Supervisor Bjorkquist stated the Revenue Sharing Board will be meeting December 11, 2017 for Cycle 2-2017 awarding of grants.

Sealed bids were requested for the 2017/2018 winter season snow removal. Forbes Sanitation & Excavation submitted the only bid. The Forbes Sanitation & Excavation snow removal bid rates are as follows: Plow-4 wheel pickup \$35.00 per hour; Loader \$60.00 per hour; and Sander \$35.00 each. Trustee Dontz made a motion to award the snow removal contract to Forbes Sanitation & Excavation; Clerk Taylor seconded. All in favor; motion carried.

The board was presented with a 2018 calendar consisting of currently scheduled meeting dates. Please provide any requests for changes to Clerk Taylor.

Fire Chief Barron provided the Board with information about the Risk Reduction Grant Program through the Par Plan. The Fire Department is requesting the board approve the request for the grant which would improve the security at the Fire Department by installing electronic lock mechanism for all doors, a key monitoring system for the crew, and sensors for heat or electricity loss, etc. The total estimated cost is \$7,310.00. If the \$5,000.00 grant request is approved, the balance of \$2,310.00 would be the responsibility of the Township. Treasurer Jankwietz made the motion to allow the Township Fire Department to apply for the Risk Reduction Grant through the Par Plan; seconded by Trustee Finout. All voted in favor; motion carried.

## **Resolution No. 2017-08**

### **A Resolution Approving Grant Submission for Fire Department Security and Building Monitoring Improvements**

**WHEREAS**, The Township of Manistee recognizes the need for Fire Department Security and Station Monitoring Improvements to reduce related potential theft and damage to fire apparatus and other equipment,

**WHEREAS**, there is Risk Reduction Grant funding available through the Michigan Township Participating Plan (Par Plan),

**BE IT RESOLVED** the Manistee Township Board approves the submission of a grant application to the Risk Reduction Grant Program through the Par Plan for the purchase of security hardware and software to be installed at the Manistee Township

Fire Department.

Treasurer Jankwietz made the motion to approve the resolution, Trustee Finout seconded. The motion passed in a roll call vote. Yeas: Finout, Dontz, Jankwietz, Taylor, Bjorkquist. Nays: None. Absent: None. Motion declared passed.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the November 9, 2017 Manistee Township Board Minutes.

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Dianne Taylor  
Manistee Township Clerk

The Township Board is still requesting applications for the Revenue Sharing Board and Bar Lake Improvement Board.

The current bills totaling \$58,521.30 were provided. Motion to approve the bills for November as presented and received was made by Trustee Dontz; Trustee Finout seconded. All in favor; motion carried.

The Manistee Township offices will be closed Wednesday, Thursday, and Friday, November 22, 23, and 24, 2017 for Thanksgiving.

**Manistee County MTA Meeting** – No meetings until after February 2018.

**Manistee Township Zoning Board of Appeals** will meet **Tuesday, December 5, 2017 at 7:00 PM at the Manistee Township Hall.**

**Manistee Township Planning Commission** will meet **Thursday, December 7, 2017 at 7:00PM at the Manistee Township Hall.**

**Bar Lake Improvement Board** will be **Monday, December 11, 2017 at 7:00PM at the Manistee Township Hall.**

Next regular meeting of the Manistee **Township Board** will be held on **Thursday, December 14, 2017 at 7:00 P.M.** at the Manistee Township Hall, 410 Holden Street.

There being no further business or public comments to come before the board, it was moved by Clerk Taylor, seconded by Treasurer Jankwietz, to adjourn the meeting at 7:22 P.M. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk