

## Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, July 14, 2022 at 7:00 p.m. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Fire Chief Joe Cerka, Zoning Administrator Karen Clouse, Liquor Inspector Rick Clouse, County Commissioner Jeff Dontz, Heather Taylor, Arielle Breen, Shirley Madden, Gary Madden, and Barry Lind.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood for the Pledge of Allegiance.

Minutes of the June 9, 2022 Manistee Township Regular Board meeting, June 20, 2022 Public Hearing, and June 22, 2022 Special Board Meeting were provided. Trustee Dontz made the motion to approve the minutes as written; seconded by Trustee Finout. All in favor; motion carried.

The Treasurer's report for the month of June was provided. The receipts were \$77,756.91; expenditures were \$51,172.99, leaving a balance of \$132,238.10 in the General Fund as of June 30, 2022. The report was placed on file.

Manistee Township Planning Commission – Approved minutes from May 4, 2022 meeting were provided and placed on file.

County Commissioner Jeff Dontz provided County updates from the June 21<sup>st</sup> meeting. Tony Covell is the new Veterans Affairs Director; Rick Rowe took over Tony's part-time position and will be getting certified. Brian Gutowski has been appointed to the Central Wellness Board, which still has one vacancy. The County Audit Report is unmodified. Received second installment of the ARPA funding. Dursa Marshall is the new MRA Executive Director. Dursa and Mitch Dietz presented the MRA Annual Report to the County Board. Renewed employment agreement with Heather Vasquez as County Equalization Director. The Regional Summit will be held at the Wagoner Center on September 29, 2022 and Jerry Zupin is cooking. The County is entering into a non-employee contract for a Grant Writer who will be available after Tuesday. The roundabout construction at US31 and M22 has started.

Zoning Administrator Karen Clouse reported on the activity in the Zoning office for June. There were two (2) written complaints. There are no stop signs at the corner of Park and Fowler and cars coming out of Insta-Launch do not stop. Neighbors are concerned there is a trailer parked in the road right of way as well. There were three (3) zoning permits issued and twenty (20) requests for construction permits. The site plan review for the Biggby coffee drive thru and sandwich shop was completed and presented to the Planning Commission at their July 6<sup>th</sup> meeting. The Public Hearing has been scheduled for Tuesday, July 26<sup>th</sup> at 9am, with a Special Meeting to follow, to hear public comments. The review of the site plan for Apex Utility Services has been completed and will be added to the Planning Commission agenda as soon as the City of Manistee Zoning Administrator, Katie Mehl, has signed off. The City approval is necessary because the Declaration of Protective Covenants is still in place. Apex Utility Services is a data processing, computer hosting business requesting to locate in the Renaissance Zone.

Fire Chief Cerka reported twenty (20) fire runs, ten (10) medical runs and four (4) training/meeting sessions. The Department has reached out to R&R Truck for quotes on a new

rescue truck; they should be ready in a couple weeks. DOT inspections for trucks #131, 132, and 134 are complete. We are continuing to keep the place clean and the electrical work is done for the new training TV in the meeting room. The forcible entry door has been received and we are expecting to purchase two sets of irons to use on the door. The Compressor has been ordered for the SCBA refill station located at the fire department. The 20' Conex to store the equipment for the training facility, that is being paid for by the Firefighter Association, has not been ordered yet. The Fire Department is considering preparing a Cycle II grant for personal wild land gear and additional tools for structure fires.

Supervisor Bjorkquist expressed his thanks to the firefighters for all of their hard work.

Liquor Inspector Rick Clouse stated there was nothing new to report.

Supervisor Bjorkquist gave an update on the Township. There will be a Scrap Tire event on July 23, 2022 from 9 – 12 at the Bay Area Recycling in Kaleva. The township is updating a few items on the playground, and he asked the audience and members of the board to provide suggestions for road work. It is time to put in our request for 2023 road repairs. The water running across Bar Lake Road has been repaired. The county road commission has cleaned out the ditches and culverts; that seems to be helping for now. A reminder, Burn Permits are required.

The Zoning Administrator has requested the Township purchase aerial imagery from Manistee County for use with the BSA software installed on the Supervisor/Assessor and Zoning office computers. Treasurer Jankwietz made the motion to purchase aerial imagery from Manistee County for \$2000.00 to be installed on the Zoning Administrator, the Assessor and Trustee Finout computers; Trustee Dontz seconded. Motion carried.

A motion was made by Treasurer Jankwietz for Resolution 2022-08 Manistee County Community Foundation Grant Program Resolution of Support; Clerk Taylor second the motion. In a roll call, Trustee Dontz, Trustee Finout, Treasurer Jankwietz, Clerk Taylor, Supervisor Bjorkquist voted in favor. Motion carried.

**Manistee Township  
Resolution No. 2022-08**

**MANISTEE COUNTY COMMUNITY FOUNDATION GRANT PROGRAM  
RESOLUTION OF SUPPORT**

**WHEREAS**, Manistee Township has submitted a grant application to the Michigan Natural Resources Trust Fund (MNRTF), in cooperation with the Michigan Department of Natural Resources (MDNR) and Friends of Orchard Beach State Park (FOBSP), requesting \$300,000 in support of the Orchard Beach State Park Day Use Playground Project to develop a universally accessible playground, and

**WHEREAS**, the total project cost of the Orchard Beach State Park Day Use Playground Project has been estimated at \$452,700 and a total of \$152,700 in matching funds must be secured to fully fund the project, and

**WHEREAS**, Manistee Township supports the submission of a grant application from Manistee Township to the Manistee County Community Foundation (MCCF) requesting \$68,700 in matching funds for the

grant application to the MNRTF in support of the Orchard Beach State Park Day Use Playground Project; and,

**WHEREAS**, additional matching fund commitments are as follows:

- \$54,148 grant from MCCF to Manistee Township, contingent upon Manistee Township receiving a \$300,000 grant from the MNRTF and securing all other project matching funds, and
- \$29,852 from Friends of Orchard Beach State Park

**WHEREAS**, the proposed project, if completed, will be a benefit to the community; and,

**WHEREAS**, with this resolution, it is acknowledged that Manistee Township is not committing to any obligations; financial or otherwise.

**NOW THEREFORE, BE IT RESOLVED** that Manistee Township hereby supports the submission of a grant application to the Manistee County Community Foundation for the Orchard Beach State Park Day Use Playground Project.

The foregoing resolution offered by board member Jankwietz; seconded by board member Taylor.

Upon a rollcall vote, the following voted aye: Dontz, Finout, Jankwietz, Taylor, Bjorkquist

The following voted nay: None

Absent: None

The Supervisor declared the motion carried and the resolution duly adopted on the 14<sup>th</sup> day of July, 2022.

I, Dianne Taylor, the duly elected Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at a regular meeting of the Manistee Township Board, and a true and correct copy is included in the July 14, 2022 Manistee Township Board minutes.

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Dianne Taylor  
Manistee Township Clerk

The June bill payment has been provided. Trustee Dontz made the motion to pay the bills for June as provided and the July bills as they are received; Trustee Finout seconded the motion. All in favor; motion carried.

**Manistee County MTA Meeting will meet on Wednesday, July 27, 2022 at 7:00 P.M. at Dickson Township Hall, 14270 Brethren Boulevard, Brethren, MI 49619.**

**Manistee Township Board of Review will meet on Tuesday, July 19, 2022 at 6:00 p.m. at the Manistee Township Hall to review and correct qualified errors.**

**Manistee Township Planning Commission will conduct a Public Hearing on Tuesday, July 26, 2022 at 9:00 A.M. at the Manistee Township Hall; a Special Planning Commission meeting will follow the public hearing.**

**Manistee Zoning Board of Appeals will meet Tuesday, August 9, 2022 at 6:00 p.m. at the Manistee Township Hall. (If there is an appeal).**

**Michigan Primary Election will be held on Tuesday, August 2, 2022 from 7:00 A.M. until 8:00 P.M. at the Manistee Township Hall.**

**Manistee Township Planning Commission will meet on Wednesday, August 3, 2022 at 9:00 A.M. at the Manistee Township Hall.**

**Next regular meeting of the Manistee Township Board will be held on Tuesday, August 23, 2022 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.**

There being no further business or public comments, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz, to adjourn the meeting at 7:25 p.m. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk